

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>Report to:</b>	<b>The Executive</b>
<b>Date:</b>	<b>19 September 2016</b>
<b>Subject:</b>	<b>The Executive's Forward Work Programme</b>
<b>Portfolio Holder(s):</b>	<b>Cllr Ieuan Williams</b>
<b>Head of Service:</b>	<b>Lynn Ball Head of Function – Council Business / Monitoring Officer</b>
<b>Report Author:</b> Tel: E-mail:	<b>Huw Jones, Head of Democratic Services</b> <b>01248 752108</b> <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
<b>Local Members:</b>	<b>Not applicable</b>

<b>A –Recommendation/s and reason/s</b>
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>October 2016 – May 2017</b>;</p> <p>identify any matters subject to consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Corporate Directors and Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>		
<b>1</b>	<b>Economic</b>	
<b>2</b>	<b>Anti-poverty</b>	
<b>3</b>	<b>Crime and Disorder</b>	
<b>4</b>	<b>Environmental</b>	
<b>5</b>	<b>Equalities</b>	
<b>6</b>	<b>Outcome Agreements</b>	
<b>7</b>	<b>Other</b>	
<b>FF - Appendices:</b>		
The Executive's Forward Work Programme: October 2016 – May 2017.		

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: October 2016 – May 2017

Updated 09.09.16



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **October 2016 – May 2017** is outlined on the following pages.

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## THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: October 2016 – May 2017

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Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
<b>October 2016</b>							
1	<p><b>The Executive's Forward Work Programme (S)</b></p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cllr Ieuan Williams</p>		The Executive 17 October 2016	
2	<p><b>Council Tax Premiums</b></p> <p>Progress report on the estimated additional income to be raised from April 2017 and if relevant, any relevant issues that have arisen to date.</p>		Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Hywel Eifion Jones</p>		The Executive 17 October 2016	
3	<p><b>Syrian Refugees</b></p> <p>Progress report regarding the delivery of the resettlement and support programme.</p>	This is a matter for the full Executive in accordance with its decision on 25 April 2016.	Housing	<p>Shan LI Williams Head of Housing Services</p> <p>Cllr Aled Morris Jones</p>		The Executive 17 October 2016	
4	<p><b>Llawr y Dref, Llangejni – Business Case</b></p> <p>To consider the results of the consultation process.</p>	This is a matter for the full Executive as it relates to decisions made by the Executive at its meeting held on 26 May 2016.	Housing	<p>Shan L Williams Head of Housing Services</p> <p>Cllr Aled Morris Jones</p>		The Executive 17 October 2016	

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5	<b>North Wales Protocol for the Gypsies and Travellers Community</b>  Adoption of protocol	This is a matter for the full Executive as it relates to the adoption of a joint protocol for North Wales.	Housing	Shan L Williams Head of Housing Services  Cllr Aled Morris Jones	26 September 2016	The Executive  17 October 2016	
<b>November 2016</b>							
6	<b>2017/18 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	14 November 2016	The Executive  7 November 2016	
7	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  28 November 2016	
8	<b>2017/18 Council Tax Base (S)</b>  To determine the tax base for 2017/18.	This is a delegated matter for the Executive as it falls within the Council's Budget and Council Tax setting framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  28 November 2016	

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9	<p><b>2017/18 Council Tax Reduction Scheme</b></p> <p>To recommend to the Full Council the proposed scheme for 2017/18.</p>	<p>A collective decision is required to make a recommendation to the full Council as part of the Budget and Council Tax setting framework.</p>	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Hywel Eifion Jones</p>		<p>The Executive</p> <p>28 November 2016</p>	<p>15 December 2016</p>
10	<p><b>Transformation of Library Service</b></p> <p>Update on the possible community partnership options for the service from April 2017 onwards.</p>	<p>An update has been requested for the Executive, as it was not possible to hold a consultation, and to accept the Executive's decision on the preferred model for the libraries service from April 2017.</p>	Learning	<p>Delyth Molyneux Head of Learning</p> <p>Cllr Kenneth P Hughes</p>		<p>The Executive</p> <p>28 November 2016</p>	
11	<p><b>Transformation of the Youth Service</b></p>	<p>The decision of the full Executive is sought with regard to the preferred model for the youth service from April 2017.</p>	Learning	<p>Delyth Molyneux Head of Learning</p> <p>Cllr Kenneth P Hughes</p>	<p>22 November 2016</p>	<p>The Executive</p> <p>28 November 2016</p>	

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12 <b>Transformation of the Culture Service</b>  An update on the proposals received before deciding on the options to implement following expressions of interest by groups/individuals.	The service was requested to provide an update for the Executive as it is not possible to accept a decision by the Executive on the preferred options for implementation in Stage 2 of the transformation programme (from April 2016).	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  28 November 2016	
13 <b>Housing Anti-Social Behaviour Policy</b>  Approval of policy.	The approval of the Executive is requested as this involves matters that are relevant to the Housing Revenue Account.	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  28 November 2016	
<b>December 2016</b>						
14 <b>Write off of Debts in value of over £5,000</b>  Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		Delegated Decision  December 2016	

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15 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  19 December 2016	
16 <b>Council Housing Garages</b>  Approval of recommendations.	The approval of the Executive is requested with regard to recommendations on the strategic direction and action plan for garages which form part of the Council's housing stock.	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  19 December 2016	
<b>January 2017</b>						
17 <b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  23 January 2017	
18 <b>Full Business Case for New School at Bro Rhosyr/Bro Aberffraw</b>  Approval of business case.	The approval of the full Executive is sought before submitting the Full Business Case to Welsh Government.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  23 January 2017	

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19 <b>Childcare Sufficiency Assessment</b> Approval.	The approval of the full Executive is sought before submitting the Assessment to Welsh Government.	Learning	Delyth Molyneux Head of Learning  Cllr Kenneth P Hughes		The Executive  23 January 2017	
<b>February 2017</b>						
20 <b>Write off of Debts in value of over £5,000</b> Approve write off of debts.	Finance Portfolio Holder and Section 151 Officer.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		Delegated Decision  February 2017	
21 <b>The Executive's Forward Work Programme (S)</b> Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  13 February 2017	
22 <b>2017/18 Budget (S)</b> Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones	6 February 2017	The Executive  13 February 2017	28 February 2017
23 <b>Treasury Management Strategy 2017/18</b> Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	28 February 2017

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24	<b>Financial Reserves</b>  To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	
25	<b>Discretionary Business Rate Relief Policy for 2017/18</b>  Approve policy for 2017/18.	There is a requirement for a collective decision by the Executive in detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  13 February 2017	
26	<b>Charges for non-residential services 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
27	<b>Standard Charge for Council Care Homes 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	

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28	<b>Independent Sector Residential and Nursing Home Fees 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
29	<b>Charges for independent home care services 2017/18</b>  Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
30	<b>Housing Revenue Account Business Plan and Draft Budget 2017-2018</b>  Approval.	The approval of the Executive is requested on the Business Plan and draft capital and revenue budgets.	Housing	Shan Lloyd Williams Head of Housing Services  Cllr Aled Morris Jones		The Executive  13 February 2017	
31	<b>Social Services and Well-being Act Needs Assessment</b>  Statutory approval of regional assessment.	Statutory code of Practice: "The local authority and Local Health Board are required formally to approve the population assessment report. This will need to be done by the Board of the Local Health Board and in the case of the local authority will need to	Adults' Services	Alwyn Jones Head of Adults' Services  Cllr Aled Morris Jones		The Executive  13 February 2017	28 February 2017

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	be approved by the full Council on submission by the Council's Executive or board. This will ensure that the information contained within the report is considered at the most senior levels within these organisations."					
<b>March 2017</b>						
32	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  20 March 2017	
33	<b>Discretionary Housing Payments Policy 2017/18</b>  Report on administration of policy in 2016/17 and any recommended changes – determine policy.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Hywel Eifion Jones		The Executive  20 March 2017	

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<b>April 2017</b>						
34	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  24 April 2017
<b>May 2017</b>						
35	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Ieuan Williams		The Executive  ...May 2017

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